

CURIOSITY QUEST

TRAINING REGISTRATION FORM: PRINT, FAX, MAIL

Participant Contact Information (one participant per form, please)				Registration Form Process
Participant Name	Position Title			Step 1: Print Form
Department/Unit	Company/Agency/Organization			Step 2: Fill in
Address	City	State/Country	Zip	Step 3: Decide Payment
Telephone	Fax	E-mail		Step 4: Fax form to: 800-306-0585
Would you like to receive registration correspondence and training news via e-mail?				Step 5: Mail a copy + payment to: Curiosity Quest Attn: Registrar Suite 100 2010 Crow Canyon Pl San Ramon, CA 94583
				Y or N

Billing Information (if different)				Payment Options
Billing Name	Position Title			1 Check Payable to: Curiosity Quest
Department/Unit	Company/Agency/Organization			2 Visa/MC/AmEx/Discover
Address	City	State/Country	Zip	3 Purchase Order
Telephone	Fax	E-mail		Advance payment is required and necessary to reserve a place in the class. Please call us with any concerns: 925-824-3122
Would you like to receive registration correspondence and training news via e-mail?				
				Y or N

COURSE NAME	DATE	LOCATION	PRICE	COURSE CODE

Payment Information

Credit Card Number:		Please Mark:	Visa MC American Express Discover
Expiration Date:		Signature:	

Purchase Order Number		Check Number		Need an Invoice? Y or N
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Registration forms are processed on a first come, first serve basis. Forms must be completely filled in and signed by the participant. You will receive notice of confirmation when your registration is processed. Travel to the training site and lodging arrangements are the participant's responsibility. If necessary, Curiosity Quest may change the dates of class or cancel a class. Participants will be contacted at the earliest opportunity if a class is changed or cancelled. Class participants may transfer to another class twice with no transfer fee. A \$50 transfer fee will be assessed for each subsequent transfer. It is acceptable for a participant's place in class to be filled by another person from the same organization, please notify Curiosity Quest in advance. Payment is required in advance to secure registration. Tuition includes a \$50 non-refundable data processing fee per class. Tuition less the processing fee will be refunded provided that Curiosity Quest receives notice of cancellation at least 7 calendar days before the class date. Full tuition will be charged for participants who cancel 6 days or less before the class date or who do not appear for class.

I understand and agree to the terms and conditions of this training registration form:

Signature (required): _____ Date: _____